

SHORT STAY VISA REQUIREMENTS (TOURISM-PRIVATE VISITS-BUSINESS)

- 1- A fully completed application form
- 2- Passport with a validity of more than six months from the submission date and one copy.
APPLICANTS HOLDING A GREEN PASSPORT (NOT BIOMETRIC ONE) WILL NOT BE ACCEPTED BY THE EMBASSY.
- 3- A picture with a white background.
- 4- A hotel reservation or an invitation letter issued by the Police in Spain.
- 5- A travel insurance which must be covered the length of the trip.
- 6- A return flight reservation.
- 7- WORKING/PROFESSIONAL REQUIREMENTS:

Public/Private workers - A working certificate issued and dully signed by the employer’s applicant, stating position at the Company, years at work, monthly salary. - Time allow for leave by your employee Self-employees/Commercial Activities. - Updated Commercial License. -Proof of commercial activities with Spanish or European Companies - Company’s bank statements (last six months) - Invitation letter issued by a Spanish Company	Retired persons - Proof of financial means (state pension, private equity funds, any other source of income) Students - A certificate from the university/school stating type and length of studies currently undergoing. - An affidavit issued by their parents stating that they will be responsible for all the expenses. - Minors need, when traveling alone, an authorization issued by their parents and signed before a judge or local authority.
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TRANSIT VISA: A valid visa issued by the destination country as well as the flight tickets

IMPORTANT INFORMATION

- **Incomplete files will be not accepted**
- **Applicants holding Green Passports (not biometric ones) will not be accepted**
- **Applicants are informed that ALL PASSPORTS HAVE TO REMAIN AT THE EMBASSY PREMISED UNTIL THE VISA FILE IS RESOLVED.**
- All documents will have to be submitted either in Spanish or English together with a copy
- Bear in mind that once you get at the Schengen territory, Police at the border may require you to prove the reason of your trip and produce the necessary documents. The Embassy strongly advise you to provide the original documents in any case.

Short stay visa does not allow the applicant to be engaged in any working activity, studies